

Nicole V. Cruse

nicole.cruse25@gmail.com

EDUCATION: Niagara University, College of Hospitality and Tourism Management

Lewiston, NY

B.S. Hotel & Restaurant Management Focus: Club Management

Expected graduation: May 2013

EXPERIENCE:

The Tuxedo Club

Tuxedo Park, NY

May 2011-August 2011

Rotational Management Intern

- Leading and training staff on the floor
- Leading and assisting staff in the kitchen
- Front Desk Operations
- Bar tending the main pool bar
- Administrative Office Work
- Basic Kitchen Skills from deep frying, knife skills, and grilling
- Serving in Main dining events and Banquets

American Hospitality Academy

Myrtle Beach, SC

May 2010-August 2010

Resort Activities Director at the Kingston Plantation and Driftwood Lodge

- Daily planning and implementation of various activities for guests of all ages
- Promoted various activities, worked with revenue operations and liability issues
- Attended live cultural awareness seminars
- Completed online courses designed to enhance leadership skills, and foster international understanding

Summer Intern with the Morris County Nutrition Program

Morristown, NJ

June 2005-August 2009

Nutrition Project Intern

- Worked with senior citizens and adults with disabilities at nutrition sites
- Prepared meals to be delivered for Meals-On-Wheels
- Prepared on-site lunches
- Handled clientele paperwork, kept record books, and managed service income

SPECIAL SKILLS AND ACTIVITIES:

- Yearbook Club, DECA, Student Council, Desktop Publishing
- Current Member of the Hospitality and Tourism Association and the New York Hospitality and Tourism Association.
- Current Member of the Niagara University Club Managers Association of America
- Participant in community service activities with Mountaintop Church Youth Group
- Bilingual in Spanish
- Highly knowledgeable in computer programs

CERTIFICATIONS:

- ServSafe Certified by the National Restaurant Association
- T.I.P.S Certified for the responsible service of alcohol by Health Communications Inc.
- CPR/AED Certified Heartsaver by the American Heart Association