

RACHEL ZILKA

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CAREER GOAL

To earn a degree in Club Management from Niagara University and upon graduation pursue a career at a platinum club

SUMMARY

- Dedicated, hardworking, outgoing, and goal oriented
- Work well in groups, creative, and willing to learn new skills
- Responsible, organized, trustworthy, respectful, and energetic

EDUCATION

Enrolled in B.S. Sport Management, expected graduation May 2015. Niagara University, Lewiston, New York, 14109.

Received an **Advanced Regents Diploma**, June 2011. Lancaster High School. One Forton Drive. Lancaster, New York 14086.

Received a Diploma from the **National Academy Foundation** for completing my education through the **Academy of Finance**. May 2011. Lancaster High School. One Forton Drive. Lancaster, New York 14086

Relevant Coursework: Business and Computers, AP Economics, Government, U.S. History, Spanish, and English, Financial Planning, Banking and Credit, Certified in Microsoft Office 2007

Special Awards and Recognitions: Honor Roll (2007-2011), First Place in DECA Regionals for Public Speaking (2009, and 2011), Seventh Place in DECA States for Public Speaking (2011), Sportsmanship Award for Tennis (2007 and 2009), Scholar Athlete (2006-2011)

Activities and Sports: Varsity Tennis Team (2006-2011), Academy of Finance (2008-2011), National Honor Society (2009-2011), Carnival Kids Steel Orchestra (2007-2011), Lancaster Recreation Department Summer Tennis Program (1996-Present)

EXPERIENCE

Club Management – (2010-Present) Miller Tennis Center taught tennis lessons to children between the ages of 3 and 15, organized and worked special events, assisted in the billing and membership of the club, and aided in running tournaments

Volunteer Work – (2003-2010) Through the Lancaster Recreation Department I assisted in the summer “munchkin tennis program” teaching young children tennis

References Furnished Upon Request